Emergency Contact

Employee emergency contact and notification choice

Name someone your employer can call if something happens to you at work. You can change this at any time by filling out a new form.

You

Your full name

Your phone

Where you work

Emergency contact

Full name

How you know them

Phone (with area code)

Second contact (optional)

Full name

How you know them

Phone (with area code)

If you are arrested or detained at work

If I am arrested or detained at work, or during work hours or while doing my job somewhere else and my employer knows about it, tell my emergency contact.

- ☐ Yes, tell them
- ☐ No, do not tell them

California law (Labor Code section 1555) gives you this choice. Nobody will ask about your immigration status or why. Your employer keeps this form private and uses it only to reach your contact.

Your signature

Date

For the employer: keep this with the employee's records and give the employee a copy. Received by / date: